



POSITION DESCRIPTION



BELEURA JUNIOR FOOTBALL CLUB INC.

Date: JANUARY 2015

Title: President

Accountability: Members & Executive Committee

Description:

- To manage and oversee all departments of the club, ensuring the smooth running of all disciplines involved with and issues involving club affairs. To ensure that the club is run in a professional manner that will ensure the club's immediate and long term 'on and off field' success.
- To ensure that the club has a solid foundation, plan and vision for the future.
- To maintain and enhance the club's reputation and image with-in the league and its' environment.

Responsibilities:

- Ensure the effective running of all departments
- Co-ordinate committee and staff affairs to ensure a smooth running of all club activities.
- Ensure a good relationship with the important third parties (e.g. MPJFL, Mornington Peninsula City Council)
- Ensure that the committee communicates effectively with in the club and externally.
- Ensure that all required MPJFL statutes/requirements are adhered to
- Create and participate in creating forward planning strategies for the 'off field' development of the club

Key Criteria:

- On field performance
- Financial performance
- Player, member, sponsor satisfaction.
- MPJFL satisfaction
- Relationship with third parties

Internal/External Relationships:

- All committee members
- Players, coaches and ancillary football staff
- Club members
- MPJFL
- Mornington Peninsula City Council
- Opposition clubs

Signed: Craig Neil (President)

Date: 14 January 2015